

Evansville Soccer Club By-Laws

I. Playing Year

The season year will be from August 16 on one year to August 15 of the following year. The Evansville Soccer Club shall establish the main playing season including play-offs and tournament games.

II. Player Eligibility

No child shall be prohibited from play on the basis of sex, race, national origin, religious preference, sexual preference or physical handicap unless such would present an unusual risk of injury to any player. Since age limits are the basis of team competition and league alignment, children who are too young or too old may be prohibited from play.

III. League Alignment

Teams shall be organized into leagues under the general spirit of attempting to equalize competition. Teams shall be first put into age divisions according to guidelines established by the Madison Area Youth Soccer Association (MAYSA). Age requirements shall be prescribed by the regulations of the Wisconsin Youth Soccer Association (WYSA). Players may play “up” in an older age division or “down” in a younger age division with the approval of the relevant Commissioner(s) and his/her respective coaches.

- A. In-house league teams shall play all games in Evansville. Participation in tournament games is encouraged.
- B. In-house league teams shall be reformed in August of each year as defined in the Policies and Procedures.

IV. Registrations, Fees, Etc.

- A. Registration of players and Teams: The Club shall establish standard registration fees and procedures for players and teams. Such procedures will be made known to interested parties prior to registration deadlines.
- B. Sponsorship: No member may solicit sponsorship for uniforms, equipment and/or fees without Council review. However, donations without advertising shall be permitted.

V. Conduct of Games

- A. Minimum Play: It is mandatory that each in-house team coach provide substantially equal time for each player, exceptions being injury or disciplinary action by the coach.
- B. Uniforms: Players are required to wear soccer or tennis shoes. Shoes with a heel or dangerous cleats (such as baseball cleats) are not allowed. Players may wear warm clothing during cold weather provided they wear their jerseys on the outside. All goalkeepers must have a jersey that contrasts with their own and opposing team’s jerseys. In the event the playing teams do not have contrasting colors, the home team will be required to change.

- C. Conduct of Players and Spectators: Each member team coach is expected to maintain and promote good sportsmanship and conduct at its games. This applies to spectators as well as players.
- D. Rules of Competition: All games shall be played under present **FIFA Laws of the Game** except where amended in Policies and Procedures enacted by the Executive Council.

VI. Discipline

Discipline shall be administered by the Executive Council. The Council shall have the authority to discipline coaches, players, or teams found in violation of the Evansville Soccer Club's Policies and Procedures. Actions taken by the Council are considered final unless appealed to the council within three days. Action on a disciplinary matter must be taken within one week of notification of a violation. All parties involved shall be consulted.

VII. Amending the By-Laws

A motion to amend any by-law or to enact new by-laws may be made by any member, with action on the motion to be taken by the membership of any regular or special meeting of the Evansville Soccer Club. Such motion shall first be submitted to the Secretary in writing in sufficient time to allow the Secretary to publish the motion and distribute that published motion to the Executive Council at least one week prior to the meeting at which the motion shall be decided. Approval of at least two-thirds of the members in attendance at a meeting shall be required for approval of the motion.

VIII. Date of Effect

These By-Laws shall be considered effective on the day immediately following their approval by the membership of the Evansville Soccer Club. Approval will be determined by two-third's majority of the members in attendance.

IX. Duties of Officers, Coaches, Parents and Participants

A. President The President shall be responsible for:

- Scheduling all meetings and preside at meetings;
 - Appointing the members of subcommittees;
 - Discharging the ordinary duties of such office pursuant to Parliamentary Procedure;
 - Distributing the minutes of each meeting;
 - Appointing the nominating committee and any new officer upon resignation prior to completion of the term of office;
 - Acting as spokesperson for the Evansville Soccer Club to MAYSA, the Evansville School District, the city of Evansville, and any other organization or individual;
 - Administrating scholarship request;
- and shall have the authority to:
- resolve any dispute;
 - authorize expenditures not exceeding two hundred dollars.

B. Vice President The Vice President shall be responsible for:

- Assisting with the duties of the president
- Assuming the role of the president in the absence of the president

C. Treasurer The Treasurer shall be responsible for:

- Receiving all Club revenues;
- Recording all revenues;
- Signing and dispersing all checks upon written or verbal authorization of the President;
- Maintaining expenditure records of the Club;
- Providing at each meeting a financial report including an expense itemization of all expenses greater than two hundred dollars since the last meeting;
- Organizing and chairing the budget committee to prepare a budget for approval of the Executive Council at least thirty days prior to the Annual Membership Meeting and prepare the final budget for the same Annual Membership meeting;
- Preparing for audit at end of the spring season.

D. Secretary The Secretary shall be responsible for:

- Recording and distributing the minutes and keep records of the Club;
- Assisting the registrar in the registration of players;
- Coordinating press releases.

E. Equipment Coordinator The Equipment Coordinator shall be responsible for:

- Maintaining adequate supplies necessary to meet individual team and overall Club needs;
- Providing to the Club a written annual inventory of all supplies assigned to teams and held in reserve;
- Procuring supplies subject to verbal approval of the Treasurer;
- Inventorying and distributing all equipment to coaches prior to fall season;
- Securing all equipment at the end of the spring season for complete inventory.

F. Registrar The Registrar shall be responsible for:

- Maintaining the database of all players;
- Providing team rosters for each Age Level Commissioner and each coach;
- Assisting Age-Level Commissioner(s) in registering in-house players and teams;
- Registering competitive league teams with the appropriate competition authority.

G. Age Level Commissioners/MAYSA Commissioner There shall be Commissioners for the U-6, U-7, U-8, U-10, and MAYSA levels. The Commissioners shall be responsible for:

- Coordinating the registration of players;

- Participating in the team formation process for their division;
- Recommending to the president waiver of fees due to hardship cases;
- Receiving and ruling on transfer requests by players within the age division;
- Creating the schedule for the in-house league play;
- Maintaining up-to-date team rosters of players in their division and communicating all changes to the Registrar.

Additionally, Age-level commissioners shall be responsible for advance cancellation of games due to field conditions or other reasons.

H. Field Coordinator The Field Coordinator shall be responsible for:

- Scheduling use of fields based on game schedules and practice schedules provided by the Age Commissioners and MAYSA;
- Coordinating use, maintenance and markings of fields;
- Working with the City of Evansville Parks Department on field issues.

I. Referee Coordinator The Referee Coordinator shall be responsible for:

- Scheduling referees for all in-house league games;
- Scheduling training sessions for referees;
- Receiving evaluations and comments on referee performance;
- Establishing processes for recording of games refereed;
- Striving to encourage further referee development by providing eligible referees equal opportunities to referee.

J. Coaches All coaches shall:

- Primarily be responsible to provide a positive learning experience, not necessarily a winning experience.
- Provide guidance to players in the game of soccer, teamwork, social skills, and development of individual self-esteem
- Distribute and collect PASS contracts
- Be responsible to counsel parents of players on the objectives and rules of the Evansville Soccer Club
- Be in complete control of players on and off the field during team-related activities
- Obtain and maintain a Coaching License appropriate to the level of the team(s) they will be coaching.

K. Parents of Players Parents are active members of the Evansville Soccer Club and shall:

- Be responsible for assisting in carrying out its objective by positive reinforcement to their children and others
- Assist the coaches, who are all volunteers, in carrying out their duties
- Be responsible for reading, signing and carrying out the PASS contracts
- Participate in Club activities as needed.

L. Players Players shall:

- Attend practices and games as required by the coaches

- Listen attentively to instructions given by the coach
- View participation as a learning experience that is to be a fun experience
- Observe courtesy to fellow players, referees and coaches

M. Past President The Past President shall:

- Serve on the Executive Council for a term of one (1) year in an advisory capacity.